

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT
MINUTES FOR WEDNESDAY MARCH 19, 2025, 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on March 19, 2025. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were, President Jim Willi, Vice-President Larry Bratton, Treasurer Bill Goheen, Director Rob Rea, Director Pat Mullaney, and Director Ted Henley. Absent was Secretary Terri Bradley. Other attendees in person were General Manager James Blodgett, and Office Manager Angie Crowsey, Shriram Manivannan/KSA Engineers, and Joe Mundo/Mundo and Associates . Other attendees by telephone/video conference were Russell Slayton/The Monitor.
4. Establish a Quorum.
5. Motion was made by Mr. Henley and seconded to approve the agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the workshop/regular meeting on February 19, 2025.** Motion was made by Mr. Mullaney and seconded to approve the minutes from the workshop/regular meeting on February 19, 2025. Motion carried unanimously.
7. **Public Comments.** There were no public comments.
8. **Consent Agenda:** The Board requested that item # b(i) and # b(v) under the General Managers' report be removed for discussion.
 - a. KSA Engineer's Report
 - i. Task Order #24 General Services
 - ii. 2022 Bond Projects.
 1. Task Order #101210 NWWTP Catwalk
 2. Task Order #101212 SWWTP Improvement
 - 3.Task Order #101213 Brookshire GST.
 4. Task Order #101214 Lift Station Improv 57 & 59
 - iii. Task Order #103767 South WWTP Permit Renewal.
 - b. General Manager's Monthly Report.
 - i. Key Monthly Activities.
 - ii. Staff Changes.
 - iii. Work Orders.
 - iv. Project Status.
 - v. Operations Report.

Without objections the Board discussed the following consent agenda items.

8.b(i) Key Monthly Activities. The Board discussed the key monthly activities and discussed the recent increase in water main breaks being caused by contractors installing underground fiber optics. It was noted that the District is charging back all the costs related to repairing the damage caused.

8.b(v) Operations Report. The Board reviewed water loss noting that it is down to 15% for northside. The Board and Mr. Blodgett discussed water loss and noted the District's goal is 10% or less.

Motion was made by Mr. Mullaney and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve or deny a request by Gun Barrel City's engineers to waive the capital contribution costs for the new community center.** Motion was made by Mr. Goheen and seconded to discuss this agenda item. Mr. Blodgett explained that the original costs given for this project were incorrect and had been corrected. The Board, Mr. Mundo, and Mr. Blodgett reviewed the costs. The Board reviewed the costs for the City a publicly funded government entity and discussed approving to reduce capital contributions in half for the City. Motion was made by Mr. Goheen and seconded to approve of reducing the

capital contribution for the Gun Barrel City's community center in half. Motion carried unanimously.

10. **Discuss and/or take action to approve to pay to replace motors at the WWTPs not to exceed \$3,000 for a budgeted 2022/2023 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Rea and seconded to approve to pay to replace motors at the WWTPs not to exceed \$3,000 for a budgeted 2022/2023 capital improvement expenditure to be paid out of the Operating Reserves account. Motion carried unanimously.
11. **Discuss and/or take action to approve to have the Field Utility Service Center painted inside and replace materials outside not to exceed \$12,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Rea to approve to have the Field Utility Service Center painted inside and replace materials outside not to exceed \$12,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Motion carried unanimously.
12. **Discuss and/or take action to approve to purchase 20 sets of rotor discs and 4 rotor bearings not to exceed \$21,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Mullaney and seconded to approve to purchase 20 sets of rotor discs and 4 rotor bearings not to exceed \$21,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Motion carried unanimously.
13. **Discuss and/or take action to approve to purchase lift station pumps not to exceed \$60,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Rea and seconded to approve to purchase lift station pumps not to exceed \$60,000 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Mr. Blodgett gave a overview of the lift stations and the different pump sizes. Mr. Blodgett advised that by buying in bulk the District gets a big discount. Motion carried unanimously.
14. **Discuss and/or take action to approve to pay Texas Underground Inc. to replace the Jetter hoses not to exceed \$2198.81 for a unexpected expenditure 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Mullaney and seconded to approve to pay Texas Underground Inc. to replace the Jetter hoses not to exceed \$2198.81 for a unexpected expenditure 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Mr. Blodgett explained how the jetter is used and how sometimes usage causing the hoses to split and replacement life varies. Motion carried unanimously.
15. **Discuss and/or take action to approve to repair the NWWTP belt press not to exceed \$5,000 for a unexpected expenditure 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Goheen and seconded to approve to repair the NWWTP belt press not to exceed \$5,000 for a unexpected expenditure 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Mr. Blodgett gave an brief description of the issues and repairs needed. Motion carried unanimously.
16. **Discuss and/or take action to approve the Employee Holidays for the 2025/2026 fiscal year.** Motion was made by Mr. Bratton and seconded to approve the Employee Holidays for the 2025/2026 fiscal year including adding Columbus Day, Presidents Day, and half-day before Thanksgiving and Christmas Holidays. Mr. Blodgett advised that a poll was presented to all employees to choose two additional holidays and majority vote was for Columbus Day and President's Day. Motion carried unanimously.

17. **Committee Reports.**

- a. **Operations Committee.** No Report.
- b. **Personnel Committee.** Mr. Bratton advised that the Personnel Committee did meet to discuss employee holidays and discuss a staff conflict that was resolved shortly after the committee meeting.
- c. **Finance Committee.** No Report.

18. **Review and discuss the February 2025 financial reports.** The Board reviewed the financial reports for February 2025. The debt ratio looks good at 2.54.

19. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Rea and seconded to approve the payment of bills. Motion carried unanimously.

20. **Discuss and/or take action to accept the resignation of Bill Goheen.** Mr. Willi read a letter of resignation for Treasurer Bill Goheen noting affective after this month's meeting. Motion was made by Mr. Mullaney and seconded to accept the resignation of Bill Goheen. Motion carried unanimously. Mr. Willi announced that now there is one vacancy on the Board of Directors for the District. The Board will now start accepting applications for appointment to the board as a Board Member and advised that the application will be available here at the administrative office as well as on our website.

21. Motion was made by Mr. Bratton and seconded to adjourn. Motion carried unanimously. The Board adjourned out of the meeting at 1:33pm.


Jim Willi
Board President

04/16/2025
Date