

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT  
MINUTES FOR WEDNESDAY OCTOBER 16, 2024, 12:30 PM**

1. A meeting of the Board of Directors for East Cedar Creek FWSD was held at the Administration building in Gun Barrel City, Tx on October 16, 2024. The meeting convened at 12:30pm, President Jim Willi presiding.
2. Pledge of Allegiance.
3. Members present in person were, President Jim Will, Treasurer Bill Goheen, Secretary Terri Bradley, Director Rob Rea, Director Pat Mullaney, and Director Ted Henley. Absent was Vice-President Larry Bratton. Other attendees in person were General Manager James Blodgett, Office Manager Angie Crowsey, and Shriram Manivannan/KSA. Other attendees by telephone/video conference were Russell Slayton/The Monitor, and Kevin/Customer.
4. A quorum was established.
5. Motion was made by Mr. Goheen and seconded to adopt the Agenda. Motion carried unanimously.
6. **Discuss and/or take action to approve the minutes from the regular meeting on September 25, 2024.** Motion was made by Mr. Mullaney and seconded to approve the minutes from the regular meeting on September 25, 2024.
7. **Public Comments.** Mr. Rea stated that he was impressed with how quickly the District's staff address and take care of water leaks as he is going through an issue with a property, he purchased that is not in the District noting that their response time to even look at the leak is over three weeks out. A customer identified himself as Kevin, who lives in Sundrift subdivision, asked about his bill being so high and that he is remodeling and not using doing laundry at home. He also stated that he has not seen the meter readers come by to read his property. The customer was asked to contact Ms. Crowsey after the meeting today or call tomorrow morning with his address details so that she could review his account with him. The Board and the customer talked about the Automatic Meter Reading (AMR) meters that the District is currently putting in some areas and it was noted that when an AMR meter is installed the staff will not stop by to read the meter, they would just drive by to get readings. Currently Sundrift is not one of the areas with the AMR meters installed yet.
8. **Consent Agenda:** The Board requested that under KSA Engineer's Report that item a(i) be removed for discussion.
  - a. KSA Engineer's Report
    - i. Task Order #24 General Services
    - ii. **2022 Bond Projects.**
      - 1) Task Order #101208 Generators (Henderson Co- ARPA Grant)
      - 2) Task Order #101210 NWWTP Catwalk
      - 3) Task Order #101212 SWWTP Improvement
      - 4) Task Order #101213 Brookshire GST
      - 5) Task Order #101214 Lift Station Improv 57 & 59
      - 6) Task Order #101215 Southside AMR.
      - 7) Task Order # 103133 Raw Water Pump Station Analysis & Upgrade
  - b. General Manager's Monthly Report.
    - i. Key Monthly Activities. ii. Staff Changes. iii. Work Orders. iv. Project Status. v. Operations Report.

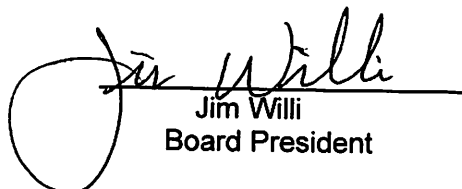
**Without objections the Board discussed the following consent agenda items.**

**8.a(i) Task Order #24 General Services.** The Board asked about the Cedar Creek Lake RV Park #2 on Luther Lane that has been on the Engineer review list for over 10 months and was questioning if this was still going to be a project that would be done. Mr. Blodget advised that the customer was slowly doing some work on the property. The Board asked about the Pier

334 Hotel and Mr. Blodgett advised that the revised plans have not been submitted to the Engineers as requested. The Board discussed the Hillsdale Development and Mr. Blodgett advised that he did send the customers a revised cost estimate as prices are continuing to go up.

Motion was made by Mr. Rea and seconded to approve the consent agenda. Motion carried unanimously.

9. **Discuss and/or take action to approve to purchase a new skirt pump, to rebuild the Landia pumps, and purchase two (2) new contact chamber pumps for the NWWTP not to exceed \$24,000.00 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Goheen and seconded to approve to purchase a new skirt pump, to rebuild the Landia pumps, and purchase two (2) new contact chamber pumps for the NWWTP not to exceed \$24,000.00 for a budgeted 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Motion carried unanimously.
10. **Discuss and/or take action to approve to repair a 5hp pump for the McKay WTP not to exceed \$1,900 for a unexpected 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account.** Motion was made by Mr. Rea and seconded to approve to repair a 5hp pump for the McKay WTP not to exceed \$1,900 for a unexpected 2024/2025 capital improvement expenditure to be paid out of the Operating Reserves account. Mr. Blodgett explained that this pump is one of six filters and that when it is taken offline to repair there is no risk since there are five other filters still active. Motion carried unanimously.
11. **Committee Reports.**
  - a. **Operations Committee.** There was no report.
  - b. **Personnel Committee.** Ms. Crowsey advised that the Administrative staff was currently working on the revision to the Employee Policy Manual and would be requesting that the Personnel Committee meet to review before it is presented to the entire Board in November.
  - c. **Finance Committee.** There was no report. Mr. Goheen did point out that the Finance Committee should be meeting soon to review the draft budget for the upcoming fiscal year.
12. **Review and discuss the September 2024 financial reports.** Mr. Goheen advised that the financials looked good and that revenues for both water and wastewater were steady going into the slower months. Mr. Goheen noted that the debt ratio was good at 2.9% which contributes to the District working to keep expenses down. It was noted that as of the end of September the District was fully staffed.
13. **Discuss and/or take action to approve the payment of bills.** Motion was made by Mr. Rea and seconded to approve the payment of bills. Motion carried unanimously.
14. Motion was made by Mr. Rea and seconded to adjourn. Motion carried unanimously. The Board adjourned at 12:52p.m.

  
Jim Willi  
Board President

11/20/2024  
Date