

**EAST CEDAR CREEK FRESH WATER SUPPLY DISTRICT**  
**P.O. BOX 309 MABANK, TX 75147 PHONE (903)887-7103 FAX (903)887-4299**

**NEW INSTALLATION OF TAPS AND/OR RELOCATION**

**Approximate time frame**

Upon payment for installation of taps and/or relocation of existing taps, meters, or tanks, a work order is processed and the work will be done within approximately **fifteen (15) to thirty (30)** working days (work load/weather permitting). This is done on a first come first serve basis

To further reduce cost, the District obtains costs for installation of water and sewer service at the same time. If you will require water service before you have installed the electrical for the low pressure, sewer installation cost will be an additional \$60.00.

The customer is responsible to provide the District with an adequate location where the water meter and sewer service is wanted. If at all possible, service will be installed at this location. Any relocation will be at the expense of the customer.

Please provide a number where you can be contacted for installation coordination. Failure to provide a telephone number will result in a delay in installation.

**Administrative fees, rules and regulations.**

The District Customer Service Policy Resolution states:

- The customer must request that the tap be set within (6) six months of making the application for service or be subject to cancellation of service installation and refund of deposits minus the administrative fees.
- The District will start charging for water and/or sewer service from the date that the taps are set. Rates are available upon request.
- In regards to new installations, an administrative fee of \$25.00 for residential and \$50.00 for commercial accounts will be charged to any person or persons requesting cancellation of the installation after the cost has been paid.
- The customer will be responsible for **installing and maintaining the customer service line** connection to the building from the property line for gravity service and/or from the grinder pump system to the building for pressure service. The customer must install a backwater valve with two clean-outs, one clean-out upstream of the backwater valve and the other downstream of the backwater valve and both clean-outs installed at grade level with pop-off relief valves threaded into the top of each clean-out opening. The customer must also provide a 220 Volt/30 AMP electrical outlet for pressure systems including a disconnect switch with a 3' whip(pigtail) at a location determined by the District for pressure systems. All installations will be in accordance with District specifications and subject to District inspection.
- and shall be responsible for all electric bills associated with the grinder pump. All installations **and repairs** will be in accordance to District specifications and subject to District inspection.
- For customers on a pressure sewer system, **DO NOT** use the sewer system until all electrical has been connected and working properly.

**The customer MUST locate any existing lines on their property. (ie: Sprinkler system, electrical, phone, etc). The customer will be responsible of the repair of any existing lines that are mismarked or are not located.**

- |                          |                 |
|--------------------------|-----------------|
| <input type="checkbox"/> | UPGRADE         |
| <input type="checkbox"/> | RELOCATE        |
| <input type="checkbox"/> | SITE BUILT HOME |
| <input type="checkbox"/> | MOVED IN HOME   |

I hereby acknowledge that I have read the above and agree to these terms.

User: \_\_\_\_\_

District Representative: \_\_\_\_\_